



# St. John's Special School & College Professional Development Portfolio 2018 - 2019





## Professional Development at St. John's School

At St. John's we offer a wide range of conferences, courses and workshops for schools and other educational and care settings. Our aim is to raise awareness and share expertise in the area of complex learning difficulties.

The courses outlined in this portfolio are appropriate for all professionals including senior leaders, SENDCo, classroom teachers and support staff. All our trainers are qualified and experienced practitioners in the field of education or related professions.

The courses provide the opportunity to meet colleagues from other settings and to share ideas and best practice. You can also spend time in our SEND library.

Although the courses are mostly based at St. John's they can be delivered in your own setting. If you are interested in attending a particular course or would like to discuss the design of a bespoke service then please contact us.





Training Course - Application Form  
(Please complete a separate form for each applicant)

Course title:	
Date of course:	
Name:	
Job title:	
Organisation:	
Address:	
Email:	
Telephone No.:	

Please complete this application form by either  
phone - call Caran Goddard 01234 345565  
email - [caran.goddard@biltt.org](mailto:caran.goddard@biltt.org) or [sjs.courses@biltt.org](mailto:sjs.courses@biltt.org)  
via our website - (link)





## Course dates - overview

<b>Behaviour</b>				
<b>Course</b>	<b>Date(s)</b>	<b>Duration</b>	<b>Venue</b>	<b>Trainer</b>
Team Teach Foundation	9/10/18 & 10/10/18	2 afternoon sessions 1.00 - 4.00pm	St John's School	Joanne Taylor
Team Teach Foundation	30/01/19 & 06/02/19	2 twilight sessions 3.00 - 6.00pm	St John's School	Julia Jones
Team Teach Foundation	11/06/19 & 12/06/19	2 afternoon sessions 1.00 - 4.00pm	St John's School	Joanne Taylor
Promoting Positive Behaviour	21/11/18 & 28/11/18	2 afternoon sessions 1.30pm - 4.00pm	Scott Primary School	Ron Babbage Dave Saunders
Promoting Positive Behaviour	13/03/19 & 20/03/19	2 afternoon sessions 1.30pm - 4.00pm	Scott Primary School	Ron Babbage Dave Saunders
Promoting Positive Behaviour	12/06/19 & 19/06/19	2 afternoon sessions 1.30pm - 4.00pm	Scott Primary School	Ron Babbage Dave Saunders
<b>Autistic Spectrum Conditions (ASC)</b>				
<b>Course</b>	<b>Date(s)</b>	<b>Duration</b>	<b>Venue</b>	<b>Trainer</b>
An introduction to supporting pupils with ASC	23/01/19 & 30/01/19	2 afternoon sessions 1.30pm - 4.00pm	St John's School	Ella Redford
<b>Health &amp; Safety</b>				
Safe Moving & Handling	14/11/18	1 morning session	St John's School	Nikki Horne
Safe Moving & Handling	13/03/19	1 morning session	St John's School	Nikki Horne
<b>Assessment and Planning</b>				
<b>Course</b>	<b>Date(s)</b>	<b>Duration</b>	<b>Venue</b>	<b>Trainer</b>
Writing really useful IEP targets	22/05/19	1 afternoon session	St John's School	Anouska Lynch
<b>British Sign Language</b>				
<b>Course</b>	<b>Date(s)</b>	<b>Duration</b>	<b>Venue</b>	<b>Trainer</b>
British Sign Language Level 1	10/09/18	5.00pm - 7.00pm	St John's School	Bob Rose
British Sign Language Level 2	13/09/18	5.30pm - 8.00pm	St John's School	Bob Rose



## Course Trainers



### **Ron Babbage**

Ron has been associated with St. John's School for over twenty-five years initially serving as Headteacher and later as Executive Principal. Ron's career in Special Education extends over 35 years and across three different Local Authorities. In 1999 Ron co-authored 'Approaches to Teaching and Learning: including pupils with learning difficulties' published by Fulton Press. Ron received the NCSL Teaching Award for Headteacher of the Year (East of England) in 2007.



### **Julia Jones**

Julia has worked at St John's for over twenty-five years, and now serves as Deputy Head of School. Julia leads the work of St John's Behaviour Support Team and is a qualified Advanced Team Teach Tutor. Julia has successfully completed the NPQSL Programme through the National College.



### **Ella Redford**

Ella joined St John's School as a NQT in September 2010 and is now Assistant Head of School. Ella has successfully completed her Master's Degree in ASC with the University of Northampton and takes the lead at St. John's in supporting teachers to develop their autism practice. Ella has grown up with a brother who has autism and ADHD.



### **Bob Rose**

Bob is a freelance trainer and has been teaching BSL Level 1 for 11 years and BSL Level 2 for 6 years. Bob has a profound hearing impairment and is as such an excellent role model to raise deaf awareness as well as being a highly skilled teacher of British Sign Language. Bob has taught BSL courses at St John's for a number of years with an outstanding pass rate.



### **David Saunders**

Dave has served as Headteacher at three mainstream lower schools within Bedfordshire. Dave has experience in the field of consultancy and professional development and in particular running courses and workshops in behaviour support. Working for the Bedford Excellence Cluster, Dave led the highly successful Behaviour Improvement Programme across a large number of Bedford school resulting in a dramatic reduction in pupil exclusion.



### **Joanne Taylor**

Joanne Taylor has been a teacher for 11 years and has been working in SEN schools since 2010. Joanne has a particular interest in pupils which exhibit challenging behaviour, she is a member of the St John's Behaviour Support Team and qualified as an Advanced Team Teach tutor in April 2017. Her work consists of a variety of different elements surrounding behaviour; supporting teachers who are experiencing behavioural challenges in their classes, writing behaviour support plans and running the Team Teach courses alongside the rest of the Behaviour Support Team.



### **Nikki Horne**

Nikki began working at St John's in 1997 initially as a learning support assistant and later as a qualified Higher Level Teaching Assistant (HLTA). In 2002 Nikki qualified a Moving and Handling Trainer and Assessor. Nikki teaches a class of youngsters with Profound and Multiple Learning Difficulties (PMLD) within the FE provision. She is responsible for training all the school staff and assessing pupils/students across the whole school. Nikki has completed a distance learning Certificate in Teaching Pupils with PMLD run by the University of Birmingham. In 2015 Nikki completed her Certificate of Education.



## Course Trainers



### **Anouska Lynch**

Anouska joined St John's as an NQT in 2005. Anouska achieved the National Professional Qualification for Senior Leadership in 2016 and is now an Assistant Headteacher. Anouska has a particular interest in curriculum development and communication. Her current role includes leading the work of Communication Support Team, evaluating and developing whole school assessment practices, overseeing whole school CPD and working with Subject and Strategy leaders to develop curriculum initiatives.



Course title	Team Teach Foundation Course
Trainer(s)	Joanne Taylor / Julia Jones
Date(s)	Course 1 - 9/10/18 & 10/10/18 Course 2 - 30/01/19 & 06/02/19 (Twilights) Course 3 - 11/06/19 & 12/06/19
Time	Afternoon sessions 1.00pm - 4.00pm Twilight sessions 3.00pm - 6.00pm
Course overview	Team Teach aims to: <ul style="list-style-type: none"> <li>• promote shared values which promote the attitudes, skills and knowledge needed to implement positive behaviour support</li> <li>• raise awareness of the legal framework governing behaviour management in schools</li> <li>• develop positive handling skills in behaviour support including verbal and non-verbal communication, diversion and de-escalation and safe, effective, humane physical intervention</li> </ul>
Course content	Team Teach covers: <ul style="list-style-type: none"> <li>• rationale, values and principles of the approach</li> <li>• legal aspects guiding policy, practice, recording and reporting of behaviour management</li> <li>• understanding aggression and conflict</li> <li>• staff awareness and self control whilst managing challenging behaviour</li> <li>• strategies and techniques that minimise risk</li> <li>• protective and personal safety</li> <li>• positive physical interventions including assisting, guiding and holding</li> </ul>
Maximum number of participants	12 participants
Venue	St John's School
Cost	£140 per participant

*'This course inspired me how to respond to behaviour before a situation arises'*

*'Thorough teaching on how to stay safe and how to keep children safe'*



<b>Course title</b>	<b>Promoting Positive Behaviour</b>
<b>Trainer(s)</b>	Ron Babbage and Dave Saunders
<b>Date(s)</b>	Course 1 - 21/11/18 & 28/11/18 Course 2 - 13/03/19 & 20/03/19 Course 3 - 12/06/19 & 19/06/19
<b>Time</b>	2 afternoon session 1.30 - 4.00pm
<b>Course overview</b>	The course aims to: <ul style="list-style-type: none"> <li>• provide participants with a practical approach to understanding and reducing challenging behaviour at whole school and individual classroom level</li> <li>• the course relies upon:</li> <li>• participants trialling suggested tools and techniques in their schools and sharing their experiences with the group at a subsequent session</li> </ul>
<b>Course content</b>	The course covers: <ul style="list-style-type: none"> <li>• developing a whole school ethos and approach</li> <li>• potential causes of challenging behaviour</li> <li>• methods of assessing challenging behaviour</li> <li>• practical strategies in behaviour supporting planning</li> <li>• environmental impact upon pupil behaviour</li> </ul>
<b>Maximum number of participants</b>	20
<b>Venue</b>	Scott Primary School
<b>Cost</b>	£120 per participant

*‘Excellent course, gave me insight into Autism and promoting positive behaviour’*

*‘The training dealt with areas and situations I could use in my own setting’*

*The course was very interesting and enjoyable, the materials will be very useful in the future’*



Course title	An introduction to supporting pupils with ASC
Trainer(s)	Ella Redford
Date(s)	23/1/19 & 30/1/19
Time	2 afternoon sessions 1.30 - 4.00pm
Course overview	<p>These workshop sessions are for teachers and support staff who work alongside pupils with ASC in schools. The course aims to:</p> <ul style="list-style-type: none"> <li>• focus on increasing ASC awareness</li> <li>• provide practical approaches on how this can be translated to classroom practice</li> <li>• enable participants to examine issues from the perspective of the individuals with ASC</li> </ul>
Course content	<p>Participants will:</p> <ul style="list-style-type: none"> <li>• understand the impact of the triad of impairments and sensory issues on school life</li> <li>• consider how to understand the behaviour of pupils with ASC</li> <li>• consider the practicalities of creating an ASC friendly environment</li> </ul>
Maximum number of participants	20
Venue	St John's School
Cost	£75 per participant

*' Very interesting course, some very helpful ideas, I thoroughly enjoyed it'  
'I had little understanding of the Autistic Spectrum, this course has given me the confidence to try and introduce some strategies and appreciate what it's like to have autism'*



<b>Course title</b>	<b>Safe Moving &amp; Handling - working with pupils with physical impairments</b>
<b>Trainer(s)</b>	Nikki Horne
<b>Date(s)</b>	Course 1 - 14/11/18 Course 2 - 13/03/19
<b>Time</b>	1 morning session 9.30 - 1.00pm
<b>Course overview</b>	<p>This course deals specifically with the theories and practices of handling young people with neurological impairment.</p> <p>The course runs In two parts.</p> <ul style="list-style-type: none"> <li>• Part 1 focuses on legal requirements relating to moving and handling and must be completed as a pre-requisite to part 2</li> <li>• Part 2 is practical and will be tailored to meet the needs of individual school situations</li> </ul>
<b>Course content</b>	<p>Participants will:</p> <ul style="list-style-type: none"> <li>• Understand the legal requirements and responsibilities for employers and employees</li> </ul>
<b>Maximum number of participants</b>	6
<b>Venue</b>	St John's School
<b>Cost</b>	£75 per participant



Course title	Writing really useful IEP Targets/Goals
Trainer(s)	Anouska Lynch
Date(s)	Course 1 - 22/05/19
Time	1 afternoon session 1.30 - 4.00pm
Course overview	This workshop aims to: <ul style="list-style-type: none"> <li>• Assist teachers and SENDCo's in special and mainstream schools in writing and reviewing functional and transferable IEP targets/goals</li> </ul>
Course content	Participants will: <ul style="list-style-type: none"> <li>• Explore what we mean by SMART and SCRUFFY targets</li> <li>• Evaluate examples of functional and transferable targets</li> <li>• Draft targets and share them with colleagues</li> </ul>
Maximum number of participants	20
Venue	St John's School
Cost	£50 per participant



<b>Course title</b>	<b>British Sign Language (BSL) - Level 1</b>
<b>Trainer(s)</b>	Bob Rose
<b>Date(s)</b>	Each Monday commencing 10/9/2018
<b>Time</b>	Twilight 5pm - 7pm
<b>Course overview</b>	This accredited course will enable participants to confidently communicate with people who are deaf or hard of hearing. Progression from this course is BSL Level 2
<b>Course content</b>	This course incorporates everyday vocabulary including family/relationships, school/college/work environments etc.
<b>Maximum number of participants</b>	15
<b>Venue</b>	St John's School
<b>Cost</b>	£430 per participant (this is inclusive of exam fee, accreditation and course literature)



<b>Course title</b>	<b>British Sign Language (BSL) - Level 2</b>
<b>Trainer(s)</b>	Bob Rose
<b>Date(s)</b>	Each Thursday commencing 13/9/2018
<b>Time</b>	Twilight 5.30pm - 8pm
<b>Course overview</b>	This accredited course will enable participants to build on the vocabulary and knowledge gained from BSL level 1 and provides a great opportunity to promote professional development
<b>Course content</b>	This course content is delivered in three modules over the year. The first two are assessed by video and the third is a receptive exam. Progression from this course is BSL level 3 NVQ
<b>Maximum number of participants</b>	10
<b>Venue</b>	St John's School
<b>Cost</b>	£530 per participant (this is inclusive of exam fee, accreditation and course literature)

