



# St. John's Special School & College Professional Development Portfolio 2016 - 2017





## Professional Development at St. John's School

At St. John's we offer a wide range of conferences, courses and workshops for schools and other educational and care settings. Our aim is to raise awareness and share expertise in the area of complex learning difficulties.

The courses outlined in this portfolio are appropriate for all professionals including senior leaders, SENDCos, classroom teachers and support staff. All our trainers are qualified and experienced practitioners in the field of education or related professions.

The courses provide the opportunity to meet colleagues from other settings and to share ideas and best practice. You can also spend time in our SEND library.

Although the courses are mostly based at St. John's they can be delivered in your own setting. If you are interested in attending a particular course or would like to discuss the design of a bespoke service then please contact us.





Training Course - Application Form  
(Please complete a separate form for each applicant)

|  |  |
|--|--|
| Course title:                              |  |
| Date of course:                            |  |
| Name:                                      |  |
| Job title:                                 |  |
| Organisation:                              |  |
| Address:                                   |  |
| Email:                                     |  |
| Telephone No.:                             |  |
| Please advise of any dietary requirements: |  |

Please complete this application form by either  
phone - call Caran Goddard 01234 345565  
email - [courses@st-johns-school.co.uk](mailto:courses@st-johns-school.co.uk)  
via our website - (link)



## Course dates - overview

| Behaviour  |                               |   |                             |                              |
|--|-------------------------------|---|-----------------------------|------------------------------|
| Course   | Date(s)                       | Duration                                | Venue                       | Trainer                      |
| Team Teach Foundation  | 12/10/16<br>19/10/16          | 2 afternoon sessions<br>1.00 - 4.00pm   | Peter Pan Children's Centre | Julia Jones                  |
| Team Teach Foundation  | 27/4/17<br>4/5/17             | 2 afternoon sessions<br>1.00 - 4.00pm   | Peter Pan Children's Centre | Julia Jones                  |
| Team Teach Foundation  | 8/6/17<br>15/6/17             | 2 afternoon sessions<br>1.00 - 4.00pm   | Peter Pan Children's Centre | Julia Jones                  |
| Team Teach Foundation  | 3/11/16,10/11/16,<br>17/11/16 | 3 twilight sessions<br>3.30pm - 5.30pm  | Peter Pan Children's Centre | Julia Jones                  |
| Team Teach Foundation  | 2/3/17, 9/3/17<br>16/3/17     | 3 twilight sessions<br>3.30pm - 5.30pm  | Peter Pan Children's Centre | Julia Jones                  |
| Promoting Positive Behaviour   | 23/11/16<br>30/11/16          | 2 afternoon sessions<br>1.30pm - 4.00pm | Shortstown Primary School   | Ron Babbage<br>Dave Saunders |
| Promoting Positive Behaviour   | 15/3/17<br>22/3/17            | 2 afternoon sessions<br>1.30pm - 4.00pm | Shortstown Primary School   | Ron Babbage<br>Dave Saunders |
| Promoting Positive Behaviour   | 14/6/17<br>21/6/17            | 2 afternoon sessions<br>1.30pm - 4.00pm | Shortstown Primary School   | Ron Babbage<br>Dave Saunders |
| Autistic Spectrum Conditions (ASC)   |                               |   |                             |                              |
| Course   | Date(s)                       | Duration                                | Venue                       | Trainer                      |
| An introduction to supporting pupils with ASC  | 10/5/17<br>17/5/17            | 2 afternoon sessions<br>1.30pm - 4.00pm | Peter Pan Children's Centre | Ella Redford<br>Emily Sidhu  |
| Working with Parents and Professionals   |                               |   |                             |                              |
| Course   | Date(s)                       | Duration                                | Venue                       | Trainer                      |
| How do we hear the voice of children/young people in relation to the new SEND legislation? | 26/4/17<br>3/5/17             | 2 afternoon sessions<br>1.30pm - 4.00pm | Peter Pan Children's Centre | Mel Poulton<br>Nikki Sedgman |
| British Sign Language  |                               |   |                             |                              |
| Course   | Date(s)                       | Duration                                | Venue                       | Trainer                      |
| British Sign Language Level 1  | 12/9/16                       | 5.00pm - 7.00pm                         | St John's School            | Bob Rose                     |
| British Sign Language Level 2  | 15/9/16                       | 5.30pm - 8.00pm                         | St John's School            | Bob Rose                     |



## Course Trainers



### **Ron Babbage**

Ron has been associated with St. John's School for over twenty-five years initially serving as Headteacher and later as Executive Principal. Ron's career in Special Education extends over 35 years and across three different Local Authorities. In 1999 Ron co-authored 'Approaches to Teaching and Learning: including pupils with learning difficulties' published by Fulton Press. Ron received the NCSL Teaching Award for Headteacher of the Year (East of England) in 2007.



### **Julia Jones**

Julia has worked at St John's for over twenty-five years, and now serves as Assistant Head of School. Julia leads the work of St John's Behaviour Support Team and is a qualified advanced Team Teach Tutor. Julia has successfully completed the NPQSL Programme through the National College.



### **Mel Poulton**

Mel previously worked at St. John's School as a Teaching Assistant before leaving to qualify as a Social Worker. Mel returned to St. John's in 2016 as the Lead Professional for Family Support. Mel leads the Transitions Team at St. John's and takes the lead on all family and multi-agency related partnership work.



### **Ella Redford**

Ella joined St John's School as a NQT in September 2010 and is now Assistant Department Leader. Ella has successfully completed her Master's Degree in ASC with the University of Northampton and takes the lead at St. John's in supporting teachers in developing their classrooms as autistic friendly. Ella has grown up with a brother who has autism and ADHD.



### **Bob Rose**

Bob is a freelance trainer and has been teaching BSL Level 1 for 10 years and BSL Level 2 for 5 years. Bob has a profound hearing impairment and is as such an excellent role model to raise deaf awareness as well as being a highly skilled teacher of British Sign Language. Bob has taught BSL courses at St John's for a number of years with an outstanding pass rate.



### **David Saunders**

Dave has served as Headteacher at three mainstream lower schools within Bedfordshire. Dave has experience in the field of consultancy and professional development and in particular running courses and workshops in behaviour support. Working for the Bedford Excellence Cluster, Dave led the highly successful Behaviour Improvement Programme across a large number of Bedford school resulting in a dramatic reduction in pupil exclusion





### **Nikki Sedgman**

Nikki has worked as Transitions Manager at St John's School since 2008. Prior to working at St John's she worked within Bedford Borough, Central Bedfordshire and Luton as an SEN Personal Adviser and also has considerable experience supporting young people with SEN and their families in social care settings.



### **Emily Sidhu**

Emily taught English in mainstream secondary schools before joining St John's in 2012. Emily now serves as Interim Assistant Head of School. Due to growing up with a brother with profound autism and severe learning difficulties, she has always had a strong professional interest in autism, having spent time working for Autism Bedfordshire and running inclusive drama workshops. Emily has successfully completed her Master's Degree in ASC with the University of Northampton.



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|---------------------------------------|--|
| <b>Course title</b>                   | <b>Team Teach Foundation Course</b>  |
| <b>Trainer(s)</b>                     | Julia Jones  |
| <b>Date(s)</b>                        | Course 1 - 12/10/16 & 19/10/16<br>Course 2 - 27/4/17 & 4/5/17<br>Course 3 - 8/06/17 & 15/06/17<br>Twilight - 10/11/16, 17/11/16, 23/11/16<br>Twilight - 2/03/17, 9/03/17, 16/03/17   |
| <b>Time</b>                           | Afternoon sessions 1.00pm - 4.00pm<br>Twilights 3.30pm - 5.30pm  |
| <b>Course overview</b>                | Team Teach aims to: <ul style="list-style-type: none"> <li>• promote shared values which promote the attitudes, skills and knowledge needed to implement positive behaviour support</li> <li>• raise awareness of the legal framework governing behaviour management in schools</li> <li>• develop positive handling skills in behaviour support including verbal and non-verbal communication, diversion and de-escalation and safe, effective, humane physical intervention</li> </ul>   |
| <b>Course content</b>                 | Team teach covers: <ul style="list-style-type: none"> <li>• rational, values and principals of the approach</li> <li>• legal aspects guiding policy, practice, recording and reporting of behaviour management</li> <li>• understanding aggression and conflict</li> <li>• staff awareness and self control whilst managing challenging behaviour</li> <li>• strategies and techniques that minimise risk</li> <li>• protective and personal safety</li> <li>• positive physical interventions including assisting, guiding and holding</li> </ul> |
| <b>Maximum number of participants</b> | 12 participants  |
| <b>Venue</b>                          | Peter Pan Children's Centre  |
| <b>Cost</b>                           | £120 per participant   |



|                                       |   |
|---------------------------------------|---|
| <b>Course title</b>                   | <b>Promoting Positive Behaviour</b>   |
| <b>Trainer(s)</b>                     | Ron Babbage and Dave Saunders   |
| <b>Date(s)</b>                        | Course 1 - 23/11/16, 30/11/16<br>Course 2 - 15/3/17, 22/3/17<br>Course 3 - 14/6/17, 21/6/17   |
| <b>Time</b>                           | 2 afternoon session 1.30 - 4.00pm   |
| <b>Course overview</b>                | The course aims to: <ul style="list-style-type: none"> <li>• provide participants with a practical approach to understanding and reducing challenging behaviour at whole school and individual classroom level</li> <li>• the course relies upon participants trialling suggested tools and techniques in their schools and sharing their experiences with the group at a subsequent session</li> </ul> |
| <b>Course content</b>                 | The course covers: <ul style="list-style-type: none"> <li>• developing a whole school ethos and approach</li> <li>• potential causes of challenging behaviour</li> <li>• methods of assessing challenging behaviour</li> <li>• practical strategies in behaviour supporting planning</li> <li>• environmental impact upon pupil behaviour</li> </ul>  |
| <b>Maximum number of participants</b> | 20  |
| <b>Venue</b>                          | Shortstown Primary School   |
| <b>Cost</b>                           | £120 per participant  |



|                                |  |
|--------------------------------|--|
| Course title                   | An introduction to supporting pupils with ASC  |
| Trainer(s)                     | Ella Redford and Emily Sidhu   |
| Date(s)                        | Course 2 - 10/5/17, 17/5/17  |
| Time                           | 2 afternoon sessions 1.30 - 4.00pm   |
| Course overview                | <p>These workshop sessions are for teachers and support staff who work alongside pupils with ASC in schools. The course aims to:</p> <ul style="list-style-type: none"> <li>• focus on increasing ASC awareness</li> <li>• providing practical approaches on how this can be translated to classroom practice</li> <li>• enable participants to examine issues from the perspective of the individuals with ASC</li> </ul> |
| Course content                 | <p>Participants will:</p> <ul style="list-style-type: none"> <li>• understand the impact of the triad of impairments and sensory issues on school life</li> <li>• consider how to understand the behaviour of pupils with ASC</li> <li>• consider the practicalities of creating an ASC friendly environment</li> </ul>  |
| Maximum number of participants | 20   |
| Venue                          | Peter Pan Children's Centre  |
| Cost                           | £75 per participant  |



|                                       |  |
|---------------------------------------|--|
| <b>Course title</b>                   | <b>How do we hear the voice of children/young people in relation to the new SEND Legislation?</b>  |
| <b>Trainer(s)</b>                     | Mel Poulton Nikki Sedgman  |
| <b>Date(s)</b>                        | 26/4/17, 3/5/17  |
| <b>Time</b>                           | 2 afternoon sessions 1.30 - 4.00pm   |
| <b>Course overview</b>                | <p>This course aims to:</p> <ul style="list-style-type: none"> <li>• provide the legislative context behind why it is so important to listen to young people</li> <li>• share our experiences of how we effectively listen to young people through the EHCP process</li> </ul>   |
| <b>Course content</b>                 | <p>Participants will:</p> <ul style="list-style-type: none"> <li>• gain an understanding of the implications of the Children and Families Act in relation to our responsibilities to listen effectively to all young people</li> <li>• explore practical ways in which we can more effectively listen to and understand the wishes of the young people with SEN</li> </ul> |
| <b>Maximum number of participants</b> | 20   |
| <b>Venue</b>                          | Peter Pan Children's Centre  |
| <b>Cost</b>                           | £75 per participant  |



|                                       |   |
|---------------------------------------|---|
| <b>Course title</b>                   | <b>British Sign Language (BSL) - Level 1</b>  |
| <b>Trainer(s)</b>                     | Bob Rose  |
| <b>Date(s)</b>                        | Each Monday commencing 12/9/16  |
| <b>Time</b>                           | Twilight 5pm - 7pm  |
| <b>Course overview</b>                | This accredited course will enable participants to confidently communicate with people who are deaf or hard of hearing. Progression from this course is BSL Level 2 |
| <b>Course content</b>                 | This course incorporates everyday vocabulary including family/relationships, school/college/work environments etc.  |
| <b>Maximum number of participants</b> | 16  |
| <b>Venue</b>                          | St John's School  |
| <b>Cost</b>                           | £410 per participant (this is inclusive of exam fee, accreditation and course literature)   |



|                                       |   |
|---------------------------------------|---|
| <b>Course title</b>                   | <b>British Sign Language (BSL) - Level 2</b>  |
| <b>Trainer(s)</b>                     | Bob Rose  |
| <b>Date(s)</b>                        | Each Thursday commencing 15/9/16  |
| <b>Time</b>                           | Twilight 5.30pm - 8pm   |
| <b>Course overview</b>                | This accredited course will enable participants to build on the vocabulary and knowledge gained from BSL level 1 and provides a great opportunity to promote professional development   |
| <b>Course content</b>                 | This course content is delivered in three modules over the year. The first two are assessed by video and the third is a receptive exam. Progression from this course is BSL level 3 NVQ |
| <b>Maximum number of participants</b> | 16  |
| <b>Venue</b>                          | St John's School  |
| <b>Cost</b>                           | £510 per participant (this is inclusive of exam fee, accreditation and course literature)   |

